Minutes of the Starke County Public
Library System’s Board Meeting
August 11, 2020

Members Present:
Ruth Bailey

Members Present Via Telephone:
Kim Gingher, Melba Shilling, Gayle Smith, Nicole Salazar, Susan Lucas

Non – Members Present:
Kathleen Bowman—Director, Liz Pease—Attorney

I. Call to order – Kim Gingher called the meeting to order at 4:19 P.M.

II. Public Comment: No Public Comment

III. Amendment/Acceptance of Proposed Agenda

Gayle Smith made the motion to accept the August 11, 2020 agenda as presented. Nicole Salazar seconded; motion passed unanimously.

IV. Approval of Minutes
Melba Shilling made the motion to accept the July 14, 2020 board meeting minutes as presented. Susan Lucas seconded; motion passed unanimously.

V. Approval of claims for July 2020
Nicole Salazar made the motion to approve the Allowance of Accounts Payable Voucher in the amount of $145,629.97 for August 2020. Gayle Smith seconded; motion passed unanimously.

VI. Financial Reports were given by Director Bowman.

A. Depository and Cash Reconcilement
Director Bowman discussed the depository and cash reconcilements for Key Bank and 1st Source bank for the month of July 2020.

B. Fund Report
Director Bowman informed the board how the fund report balance should always match the depository and cash reconcilement balances.

C. Appropriation Report

Approved by the SCPLS Board of Trustees, September 8, 2020
Director Bowman informed the board we are on track with spending.

D. Revenue Report
Director Bowman informed the board there was nothing out of the normal in the revenue report for the month of July 2020.

VII. Director’s Report
Director Bowman presented her Director’s Report.

VIII. New Business
A. E-Rate 2021-2022

Melba Shilling made the motion to accept the Resolution for E-Rate 2021-2022. Gayle Smith seconded; motion passed unanimously.

B. Declaration of Fiscal Body
Nicole Salazar made the motion to accept the Resolution to declare the Starke County Council as Starke County Public Library System’s fiscal. Susan Lucas seconded; motion passed unanimously.

C. Budget 2021 Update
Director Bowman updated the board with the dates for the upcoming Budget and Adoption Hearings.

IX. Any additional business to come before the board
The Board of Trustees asked how the Library was handling students from school coming into the library. Kids have been conforming to the masking requirement if they are in the building. It is not as busy as it would be in a normal school year, many kids stay outside, or must go straight home.

X. Adjournment
Ruth Bailey made the motion to adjourn the August 11, 2020 regular board meeting. Nicole Salazar seconded; motion passed unanimously.
Time 4:43 P.M.