Minutes of the Starke County Public Library System’s Board Meeting
October 13, 2020

Members Present:
Ruth Bailey, Gayle Smith, Judy Troike

Members Present Via Telephone:
Kim Gingher, Melba Shilling, Susan Lucas

Non – Members Present:
Kathleen Bowman—Director, Liz Pease—Attorney, Kathryn Lynch—Business Office Coordinator

I. Call to order – Kim Gingher called the meeting to order at 4:21 P.M.

II. Public Comment: No Public Comment

III. Amendment/Acceptance of Proposed Agenda

Gayle Smith made the motion to accept the October 13, 2020 agenda as presented. Judy Troike seconded; motion passed unanimously.

IV. Approval of Minutes

A. Melba Shilling made the motion to accept the October 8, 2020 Budget Hearing minutes as presented. Judy Troike seconded; motion passed unanimously.

B. Gayle Smith made the motion to accept the October 8, 2020 regular board meeting minutes as presented. Melba Shilling seconded; motion passed unanimously.

C. Melba Shilling made the motion to accept the October 28, 2020 special board meeting minutes as presented. Susan Lucas seconded; motion passed unanimously.

V. Approval of claims for October 2020

Judy Troike made the motion to approve the Allowance of Accounts Payable Voucher in the amount of $143,456.21 for October 2020. Susan Lucas seconded; motion passed unanimously.
VI. Financial Reports were given by Director Bowman.

A. Depository and Cash Reconcilement
   Director Bowman discussed the depository and cash reconcilements for Key Bank and 1st Source bank for the month of October 2020.

B. Fund Report
   Director Bowman informed the board how the fund report balance should always match the depository and cash reconcilement balances.

C. Appropriation Report
   Director Bowman informed the board we are on track with spending.

D. Revenue Report
   Director Bowman informed the board there was nothing out of the normal in the revenue report for the month of October 2020.

VII. Director’s Report
   Kathleen gave the Director’s report for October 2020.

VIII. New Business
   A. 2021 Budget Adoption
      Judy Troike made the motion to adopt the 2021 SCPLS Budget. Gayle Smith seconded; motion passed unanimously.

IX. Old Business
   A. COVID-19 Update
      Judy Troike made the motion to give Director Kathleen Bowman authority to close the large meeting room for a minimum of 5 days, if the Starke County unique positivity rate for reaches 20% or higher, and to reopen only if the rate goes down to 15% or less. Gayle Smith seconded; motion passed unanimously.

X. Any additional business to come before the board
   Both Gayle Smith and Melba Shilling will not be renewing their term with Starke County Public Library Board at the end of this year. Kathleen will contact their appointing boards to get new members for the 2021 year.

XI. Adjournment
   Ruth Bailey made the motion to adjourn the October 13, 2020 regular board meeting. Judy Troike seconded; motion passed unanimously.
   Time 4:51 P.M.

Approved by the SCPLS Board of Trustees, November 10, 2020